

Board Name: Church Council	Board Members Present: Anne Thomas, Nate Anderson, Rebecca Anderson, Arwen Twitchett, Barb Evert, Dennis Garvin, Tim Drinkwater, Pr. Michael, Steve Shulta, Tom Dorscheid, Kurt Saterbak, Randy Ziebell, Elisa Ried
Meeting in Room 301	
Meeting date: 6-18-24 Monthly Meeting 6:30 pm	

Church Council Meeting

- Pr. Michael said opening prayer and President Tom Dorscheid called the meeting to order

Agenda Adoption

- CC6.18MMS01 Adopt Agenda with update on van to be added to agenda during unfinished business. SS/DG All approve.

Approval of Minutes CC

- CC6.18MMS02 Approve Minutes JC/SS All Approve

Consent Agenda/Board Reports

- CC6.18MMS03 Approve Minutes JC/DG All Approve
 - Tim Drinkwater raised a question regarding disbanding point system/Youth Board Report. Dennis explained- instead of points going to individuals, points will now go to events and the Youth Board portion of the proceeds will go towards trips. The increased amount to budget is to accommodate more students.
- **RECAP Program-Workers to set up Fair Parking Lot/Mike Drinkwater**
 - Proposing that RECAP Program workers come in to help set up fair
 - Explained and shared details
 - Discussion around pros, cons and concerns and confirmation
 - CC6.18MMS04 Authorize Fair Taskforce to utilize members of the RECAP program if needed, to help set up parking lot DG/RZ All Approve, one opposed.

Financial Report (Tim Drinkwater)

- Note change noted from printed copy distributed- Current Calendar Year (Jan-May 2024) Diff. column Total should be \$-15,271 vs. \$1,078 and Net Income should be \$6,539 vs. \$21,378. Action: Tim D. to send out updated Treasurers Report with changes.
- Looking just at May of 2024: Giving was below budget for May for regular contributions by \$14,000. Total income just for May was -\$16,349 below budget. Rostered leaders was over budget due to increased benefit costs for Pr. Michael and more office hours for Pr. Jim. Overall, January through May 2024 ended with a net loss of \$32,482. This was due to the decreased income and having 3 pay periods this month instead of 2 (as we use a bi-weekly system).
- Profit and Loss/Operating
 - On the 16-month P&L report we are above budget by \$68,325 for the Jan 1, 2023, to May 31, 2024, total contributions. Total income was \$1,224,111, above budget by \$89,347.
 - Rostered leaders is above to budget for housing as Pr. Jim has had more office hours this year and above budget for benefits with the additional spousal coverage.
 - Administration is over budget by \$984 from the increased wages that went into effect in October of 2023 as well as increased accounting fees for credit card contributions and vision retreat costs.
 - Buildings and Grounds is currently under budget. Alliant Energy gas bill has been incorrect for the last couple of months and there is a placeholder amount of \$10K to cover any charges for 2023. HVAC repairs is below budget currently, but repairs are needed which will take place in the next couple of months. Snow removal is also under budget by -\$10,357 for the last 16 months.
 - Worship is below budget due to changes in staff benefits.
 - Youth is over budget due to the increased 4H Fair food booth and parking lot expenses in 2023, as well

as from the implementation of the new salary adjustments.

- Memorial and Gifts (Memorials P&L expenses for January 1, 2023-May 31, 2024)
 - Rostered Leaders- Diaconal Internship stipend
 - Administration – Second half of the HR Contract and website updates and retractable tradeshow vision banners, vision wall graphics, Facebook advertising and vision retreat.
 - Building and grounds – Facility master plan meetings with Angus Young and restriping/crack filling the parking lot.
 - Stewardship – Horizons Stewardship contract
 - Witness- FLC sweatshirts, Baby's First Book Club and Safe Family supplies. Expenses for Echo meal and Ash Wednesday meal. Open table training and community outreach expenses.
 - Worship- Chalice, ciborium and communion trays. Instrument repair, A/V cables, stage floor and piano dolly. First Events concert musicians and extra musicians for Holy Week, Easter and All Saints, Christmas, and the OK Factor performance. Gym stage lighting and audio equipment.
 - Youth and Family – Winter retreat expenses. Facebook ads for vacation bible school. College scholarships, young adult group meetings and Masterpiece events and supplies. Summer mission trip expenses
 - Life Together- Baseball Tickets and name tags
 - Misc. – FLCW expenses
- CC6.18MMS05 Accept Financial Report as reported with changes as noted. (Tim also pointed out an observation that we are trending down monthly with all looking good yearly.) KS/DG All Approve.

New Business

- No new business covered at this meeting.

Unfinished Business

- SonicWall Hardware
 - End of life of firewall discussed. New hardware and 1 year licensing vs. licensing for our current hardware.
 - CC6.18MMS06 Table discussion until next meeting
- Plumbing Issues- Steve Shulta
 - Two plumbing issues described and discussed
 - Grease trap and other 5 items totaling \$3,300 Building and Grounds Board approved
 - Grease trap in daycare kitchen totaling \$2,200
 - The City of Janesville has put us on 30-day notice. We are working with a plumbing contractor and they are understanding the sense of urgency.
 - Much discussion around day care grease trap issues and responsibilities.
 - CC6.18MMS07 Authorize expense not to exceed 10K for needed first floor bathroom plumbing repairs. SS/TD All Approve.
 - CC6.18MMS08 Authorize needed repairs for grease trap not to exceed 6K to meet code compliance. SS/RZ All Approve.
- White Van
 - Recommendation made to sell the white van and earmarking funds for youth board
 - Discussion around justification for keeping second vehicle
 - Church Council supports selling vehicle
 - Steve Shulta to follow up on maximizing what we can get for the van and return information to Council.
- CD Income line item
 - Keeping in General Fund
 - CC6.18MMS09 Allocate 25K into Building and Grounds Memorial for planned expenditures that will be earmarked for 2025. TD/NA All Approve.
- Preparation for Congregational Meeting/Mid-year Annual Meeting
 - June 23 between services
 - Parking organization and facilitating congregational voting will be handled by Dennis Garvin and Steve

Shulta

- Action: Steve to talk to a couple of people to help Dennis with parking
- Action: Pr. Michael announce to those not attending meeting to leave parking lot via Memorial Drive.
- Meeting agenda discussed – Approve Budget (Tim D./Arwen), Constitutional Edits (Brian G.), Nominations and Elections (Tom), Closing Prayer (Pr. Michael)
- Action: Arwen to create insert including slate of candidates- Steve Shulta and Elisa Ried.
- Action: Review Council term sheet with Jeanie to clarify for next council meeting where everyone is at.
- July council meeting to determine council positions
- Verbal nominations/discussion regarding executive board going forward- Treasurer Tim D., Secretary Elisa Ried, President Barb Evert, Vice President Randy Ziebell. *
- Prior to July meeting vote via e-mail to determine executive board
- *As of the writing of these minutes on 7/8/24, an e-mail vote took place and Jer Carpenter will replace Randy as Vice President due to term limits in the constitution.
- Impact on Fiscal Year/Program Board Changes
 - Term limits 3x3
 - July-June
 - Annual Report at June Meeting with the exception of this year 2024. Question- Can staff member vote or not?
- Chair for Call Committee
 - Invited first candidate. Acceptance under consideration. Need firm acceptance of the role.
 - Need to choose the 5 members of the call committee.
- Priorities through 2025 from Visioning Retreat
 - Leadership, Governance and Organizational Development- The council met on June 13 and agreed on a plan to review and reshape (as needed) the FLC Organizational structure over the next year.
 - Generosity
 - Team met on June 17, roughed out a year-round plan and will further develop over the next month
 - Future meetings will be on 3rd Mondays at 6:30pm
 - Council input is needed for a revision of the draft Generosity Statement
 - Generosity Team would like to present the statement and the year-round plan to Council in July.
 - Deferred Maintenance- No new action. FLC Foundation awarded \$10K to continue with the Campus Visioning Project and \$10K for a matching grant program toward needed masonry repairs.
 - Expanding Staff- Our first candidate for Call Committee Chair has been invited and is considering the role.
 - Discipleship Development- Staff members who have been training with Jim Singleton will be forming their own micro-groups to begin meeting weekly in September.

Ministry Report/Update Items- Pr. Michael

- Visioning Retreat- April 20-21 Next steps to be covered in Unfinished Business
- Adult Education- Peg Haeger has been developing the 2024-25 schedule for Sunday morning Adult Education. (Dates have been left open for Talks with the Leadership on Oct 6, Jan 12 and April 6)
- New Members-Next baptismal celebration has been set for Sunday, Aug 11
- Sunday School and Youth
 - 14 children in Summer Sunday School, this past Sunday is a good sign.
 - The high school mission trip leaves for Colorado this Saturday, June 22 and returns June 29
 - A local mission “trip” for middle school children will take place right here in Janesville July 8-9
- Worship
 - New bulletin format will be initiated and tested through the summer months/ will get feedback after summer
 - The Worship Board has begun organizing a fall retreat for the twin purposes of building community/deepening relationships and planning for the Advent-Easter seasons of the church year. Hoping to involve the Worship Board, Worship Team, choirs, Decorating Team and Altar Guild.

- Breanna Von Bank has interest in being appointed to the Worship Board
- First Fest- September 8
 - We need to plan a team for this event-last year was representatives from each board and chairperson (Renee E).
 - Clarify purpose and goals, work out details
 - Worship Board and Youth Board have had conversations and came to somewhat different visions for the event
 - Further discussion needed.
 - Action: Tom D. will talk to Life Together about First Fest and report back to CC.
- Emergency Preparedness
 - No action taken yet
 - Jeanie has an appointment to follow up with Dave Melby, Protective Security Advisor for the Wisconsin district of Homeland Security who reviewed and assessed our Facility on May 17. He will follow up with additional questions for each site he has visited and send us a report by late summer or early September. Federal funding for related projects can be applied for next March/April.
- Next Level Generosity-This group would like to be on the agenda for the July Meeting
- Vacation- July 8-12
- Currently, one Baptism scheduled in June, two funerals in June, in preparation for one wedding later this year

Synod and Church wide Updates

- Tricia Clason has resigned her role as the Executive Assistant for Synod Administration. Her last day is June 14 due to a change to a position at Edgewood Campus School to fit with family and schedule. Grateful for her work and wish her well in her future endeavors.
- Care for Creations
 - New Creation Care resources for congregations are available on the synod website at <https://scsw-elca.org/creation/>.

For the Good of the Church

- Thank you to Rebecca Anderson for her great service and all her helpfulness on Church Council!
- Thank you to Tom Dorscheid for his long and great service in many roles on Church Council!
- Thank you to Rebecca Anderson for organizing meal and to all who helped with the Staff Appreciation dinner!
- Thank you to Kurt Saterbak for making the delicious brisket!
- Thank you to all those accepting roles on Church Council as we continue into a new year.

Time for Reflection and Closing Prayer

- Closing prayer

Action Items

- Tim D. bring up date to July council meeting regarding the continuing resolution for taskforce to work independently on program board responsibilities and organizational structure.
- Tim D. Send out revised numbers for Current Calander year differences as noted in Treasurers Report minutes.
- Tom D. talk to Life Together Board about role in First Fest and involvement/leadership/participation
- Steve S. to follow up on white van option to sell and maximizing what we can get for sale/ report back to council in July.
- Steve S. recruit help for Dennis regarding parking for mid-year meeting.
- Pr. Michael announce Memorial drive exit for those not attending meeting

- Arwen create insert including slate of candidates for mid-year meeting
- Arwen to create agenda for mid-year meeting
- Steve S. to confirm constitutional edits and presentation with Brian G. for mid-year meeting

Adjourn Meeting

Next meeting: July 16, 2024, 6:30pm
Respectfully Submitted, Barb Evert, Secretary

Please keep in mind:

- It is not necessary to fill in all three boxes every month.
- Council members will receive this report in packets prior to the monthly meeting.
- Council members should read the bragging points and future plans as a means of staying informed regarding the work of individual boards.
- Chairpersons need not review the bragging points and future plans at Council meetings but be prepared to answer any pertinent questions.
- Chairpersons should focus their report on those issues requiring guidance or action by the full Council or Executive Board.